

**Bracken County Judicial Center Project Development Board  
Minutes of Regular Meeting November 24, 2009**

The Regular meeting was called to order at 5:00 p.m. by Chairperson CJE Gary Riggs.  
Roll call was completed as follows:

Members Present:

W. Todd Walton II, District Judge, District #19  
Stockton B. Wood, Circuit Judge, 19<sup>th</sup> Judicial Circuit  
Kathy Free, Bracken County Circuit Clerk  
Doug Teague, AOC  
Wayne Williams, AOC  
Tim Figgins, Bracken County Magistrate, District #4

Absent: John Corlis, Ed Rudd

**\*Let the record reflect that everyone received a copy of the site master plan (Attachment #1-Interior floor plans, building site plan, and options for the exterior of the building) from Sherman Carter Barnhart. Everyone received a copy of the payment request report (Attachment #2) from Sam Howard with Trace Creek.**

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Motion by Doug Teague , seconded by Kathy Free to accept/approve the minutes of the regular meeting October 27, 2009 with no corrections made.

Vote being unanimous.

**Absent: John Corlis & Ed Rudd**

**Property**

There still hasn't been a closing on the Bank property.

**Sherman Carter Barnhart & Trace Creek Construction (Update):**

Sam Howard (Trace Creek) called Jackie Sue Wright with our attorney's office regarding what needs to be done prior to closing on the bank property. He also met with Licking Valley CAP regarding the property line adjoining them. We will be running storm lines across their property. Licking Valley CAP will sign an easement. The County will maintain the bank from the Judicial Center to Licking Valley CAP. This will save us on cost on having to put in a retaining wall.

Steve Sherman states that they have changed the site plan for the Judicial Center they have added a retaining wall and an extra parking lot on a lower grade.

Upon Motion of Todd Walton, seconded by Kathy Free, the board approves the site plan (**Attachment #1) Phase A design** and grading of embankment and rough grading the parking lot. The board also approves for SCB to release drawings for bidding purposes, all contingent upon AOC approval.

Vote being unanimous.

**Absent: John Corlis & Ed Rudd**

Upon Motion of Tim Figgins, seconded by Todd Walton to accept property from Licking Valley CAP and Jackie Sue Wright will prepare the deed transfer and RDH Surveys will do the survey for \$500.00.

**Absent: John Corlis & Ed Rudd**

Upon Motion of Kathy Free, seconded by Tim Figgins that the board accept the interior layout plan, for 1<sup>st</sup> and 2<sup>nd</sup> floors, with changes made to the 1<sup>st</sup> floor.  
Vote being unanimous.

**Absent: John Corlis & Ed Rudd**

SCB had a presentation on elevation of the building, exterior and interior layout/plans, and also four plans showing building styles, roof styles, etc.

Discussion was held regarding sloped roof as opposed to a flat roof. Majority agreed they did not want a cupola atop the building.

**The next meeting SCB will have an exterior design showing Option # 1 with pitch roof, no cupola, 1<sup>st</sup> floor windows squared, and 2<sup>nd</sup> floor windows arched.**

\*Sam Howard, Trace Creek will be meeting with AOC legal department tomorrow. He is taking all of the drawings and information.

**RSA:**

Michael George advised the Board that RSA needs copy of deed for he Bank Property when closing takes place. \* He states he has the current, signed option to purchase for that property.

Upon motion of Stockton Wood, seconded by Kathy Free that the board approve the payment request report (Attachment #2) submitted by Sam Howard, Trace Creek, for payment contingent upon AOC approval.

Vote being unanimous.

**Absent-John Corlis & Ed Rudd**

The next meeting of the PDB will be Tuesday, December 22, 2009 @ 5:00 p.m.  
Unless otherwise decide, in that case the judge will contact all board members.

Adjournment: A motion was made at 6:30p.m. Eastern Time by Stockton wood, seconded by Kathy Free to adjourn the meeting of the Bracken Co. PDB.  
Vote being unanimous.

**Absent: John Corlis & Ed Rudd**

~Tina K. Teegarden, Secretary